

**MINUTES OF THE MEETING OF THE PUBLIC ARTS COMMISSION OF THE
CITY OF LOS ALTOS, HELD ON THURSDAY, JULY 25, 2013, AT 5:00 P.M. AT LOS
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Chapman, Ellickson, McBirney, Rini, Robinson, Zucker

ABSENT: Iverson,

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

2. Artistic Bicycle Rack Program (taken out of order)
Staff presented and Commissioners discussed the draft Artistic Bicycle Rack Program.

Action: Commissioners provided feedback on the draft program and asked to review the changes at the August meeting.
1. Commission Minutes
Action: Upon a motion by Vice Chair Zucker, seconded by Commissioner Ellickson, the Commission approved the minutes of the meeting of June 27, 2013, by a 4-0-2-1 vote (with Commissioners Rini and Robinson abstaining and Commissioner Iverson absent).
3. Call for art
Commissioners discussed issuing a new call for art.

Action: No action was taken.
6. Joint meeting with City Council topics (taken out of order)
Commissioners discussed potential topics for a joint meeting with City Council.
4. Sculpture entries
Commissioners discussed the remaining pieces to be considered for installation.

Action: Commission members generally agreed to attempt to contact Susan Pascal Beran about installation and to notify Sherman Hay of the inability to place his pieces.
5. Project Los Altos: SFMOMA in Silicon Valley
Commissioners discussed activities related to Project Los Altos: SFMOMA in Silicon Valley.

INFORMATIONAL ITEMS

7. Monthly staff report

Staff reported that *The Guardian* and *Bird* were approved for installation at the July 9, 2013 Council meeting, that staff is working with the artists on the installation of *Dragonfly* and *By the Sea*.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Chair Chapman reported that she spoke with a reporter from the *Los Altos Town Crier* as well as individuals from Los Altos Hills interested in beginning a similar program in Los Altos Hills.

ADJOURNMENT

Chair Chapman adjourned the meeting at 7:05 p.m.



DATE: August 22, 2013

AGENDA ITEM # 2

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Artistic Bicycle Rack Program

RECOMMENDATION:

Review the draft Artistic Bicycle Rack Program and provide feedback accordingly

BACKGROUND

At its May 14, 2013 meeting, the City Council directed staff to develop an Artistic Bicycle Rack Program. At the July 25, 2013 Public Arts Commission (PAC) meeting, the PAC reviewed a draft of the Program.

DISCUSSION

The staff liaison has been working with staff from the Engineering Division to develop a draft Artistic Bicycle Rack Program. The draft is based on the City of Portland's program. Following comments from the July 25, 2013 PAC meeting, revisions have been made to the Program.

Once the PAC and the Bicycle and Pedestrian Advisory Commission (BPAC) have reviewed the draft and provided feedback, staff will edit the Program and, if needed, return the draft to the two Commissions for further review. Once a final draft has been created, the Program will be sent to Council for approval.

Attachment: Draft Artistic Bicycle Rack Program

ARTISTIC BICYCLE RACK PERMIT

I. Definition

The City of Los Altos Public Works Department issues permits for artistic bicycle racks within the public right-of-way. All applications for artistic bicycle racks must be approved by the Public Works Director, or his/her designee. Applications include:

1. A site plan showing a north arrow, private property line, street names, sidewalk configuration and dimensions, pertinent street furniture and features, on-street parking adjacent to the proposed rack, an exact location of the proposed rack, orientation on site and rack type/design.
2. Name and address of the business or organization requesting the rack.
3. Contact name and phone number.

Art racks are non-standard bicycle racks that are owned and maintained by the permittee. A fee will be charged for the revocable permit.

II. Administrative Rule

All public sidewalks must have a minimum clear passage for pedestrians. A five (5) foot unobstructed sidewalk is required on all city streets. The rack should be aligned with existing street furniture, tree wells, etc., so as not to block the clear path of pedestrian traffic or the doors of vehicles parked at the curb. Exceptions to the required area will be reviewed on a case by case basis.

Bicycle Art Rack Permit Requirements

This is intended to cover standards, requirements and suggestions on designing and installing bicycle parking in the right-of-way for artistic bicycle racks. These guidelines are intended to clarify and not replace existing parking code requirements, or other standards. The City of Los Altos Public Works Department will use its professional expertise, experience, and specific code and other requirements to issue a special permit for installation of a non-standard rack in the public right-of-way.

Bicycle Racks must be designed and installed so that:

- A bicycle frame may have two points of contact and may be conveniently and securely locked to the bicycle rack using a standard U-shaped shackle lock;
- A bicycle will be reasonably safeguarded from damage;
- Each bicycle parking space is easily accessible without moving another bicycle for access and maneuvering;
- Each bicycle rack is securely anchored; and
- It meets all requirements set forth for Encroachment Permits.

Safety

- All bicycle rack designs must adhere to all Americans with Disabilities Act (ADA) standards for protrusions in the right-of-way including the ability to detect the rack with a cane. To be detected by a cane the protruding or leading edge of the rack shall be 27" or less above the sidewalk surface. Between 27" and 80" above the sidewalk surface, protruding or leading edges may overhang a maximum of 12;"
- The top of the bicycle rack must be a minimum of 36" tall. Except for the bicycle rack supporting brackets, the shortest section of the bicycle rack must be a minimum of 27" tall - enough to be perceived by pedestrians and avoid tripping hazards;
- The space between rack features must be larger than 9" and smaller than 3.5" to avoid children trapping their heads; and
- The design must not include sharp edges.

Space

- There shall be a minimum of 5' on the sidewalk behind or on the side of the parked bicycle to safely maneuver in and out of the rack without moving another bicycle;
- The rack should have a minimum of 2' clearance in length parallel to the curb on either side of the bicycle rack footprint;
- The rack shall be a maximum of 6' in length parallel to the curb and have adequate clearance available for pedestrian access; and
- Bicycle racks cannot be installed adjacent to disabled parking zones.
- Other locations not meeting these guidelines may be permitted upon City of Los Altos approval.

Possible Rack Materials Include:

- The design should be fabricated of Schedule 40 steel or aluminum pipe with maximum 3" outside diameter, minimum 11-gauge tube, and/or metal plating with a minimum 1/4" thickness;
- Any square or round solid stock should be minimum dimension of 3/8" cold rolled or 1/2" hot rolled;
- The plates should have minimum of 1/8" interior radius and 1/4" exterior radius; and
- The rack should be sandblast finished before final coating with a minimum 3-5 mils thick powdercoating or a hot-dip galvanized finish.
- Other material may be approved by the City of Los Altos.

Rack Installation May Include:

Base Plate Installation

- The base plates should be a minimum of 3/8" thick.
- Bolts should be vandal-resistant.

In-Ground Installation

- For in-ground mounting, the rack must extend at least 8" below the concrete surface. A minimum 3"-long crossbar should be welded to the pipe to secure mounting.

Liability and Maintenance

- The property owner or permittee will own and is responsible for any and all liability and maintenance associated with the bicycle rack.

Revocable Permit

- The Public Works Director grants a revocable permit to install a bicycle rack in the right-of-way. This permit is revocable and establishes maintenance and liability to the adjacent property owner or permittee with liability insurance on file with the Public Works Department. The Public Works Director, or his/her designee, may revoke the permit at any time in the event the public's need requires it, or the permittee fails to comply with the conditions of the permit. There is a permit and recording fee for revocable permits (see current fee schedule).

Sidewalk Conditions

- To obtain a permit to install an artistic bicycle rack, the Public Works Department will inspect the right-of-way adjacent to the property to be sure it is up to City Standards. If it is not up to City Standards, the property owner will be responsible for bring it up to City Standards.

Rack Design

- All racks shall comply with Los Altos Municipal Code Chapter 9.26. Any artistic rack designs not meeting design requirements shall require a variance.

III. Approval and Installation Procedures

This section is intended to provide an explanation of the process for requesting a permit to install an artistic bicycle rack.

1. Contact the Public Works Department. Have the following information ready: Proposed location and how many bikes the rack will accommodate.
2. Receive approval from the adjacent property owner. The property owner will ultimately be liable for the rack.
3. Prepare rack design. See above for specific design requirements. The rack must comply with the Los Altos Municipal Code Chapter 9.26.

4. Prepare site plan. See above for specific site requirements. The location must be consistent with all applicable City plans and guidelines. The site plan shall be drawn at a scale of 1 inch = 20 feet.
5. Submit application, rack design and site plan to Public Works Department for approval. The Public Works Director, or his/her designee, will approve or deny the application. The artistic design of the rack may be referred to the Public Arts Commission for review, at the discretion of the Public Work Director, or his/her designee. The placement or location of the rack may be referred to the Bicycle and Pedestrian Advisory Commission for review, at the discretion of the Public Work Director, or his/her designee. Please note, an artistic bicycle rack permit will not be issued “over the counter.”

Once approved, the permittee shall be responsible for installation, maintenance, repair and removal of the rack.



DATE: August 22, 2013

AGENDA ITEM # 3

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Joint meeting with City Council topics

RECOMMENDATION:

Discuss potential topics for a joint meeting with City Council

BACKGROUND

At its June 27, 2013 meeting, the Public Arts Commission (PAC) requested a joint meeting with the City Council. That meeting will likely take place in the Fall.

DISCUSSION

As part of the request for a joint meeting, several topics were generally discussed as potential topics including the role of PAC, the Work Plan and an Arts Master Plan. The Commission requested a future agenda item to further discuss potential agenda topics.



DATE: July 25, 2013

AGENDA ITEM # 4

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Sculpture entries

RECOMMENDATION:

Discuss next steps in selection process for entries

BACKGROUND

As part of the most recent sculpture search, the Public Arts Commission (PAC) recommended, and Council approved, installation of the following pieces: *Will You Dance with Me* by Ed Hart, *Dragonfly* by Tammy Bickel, *By the Sea* by Jane Reyes, *The Guardian* by Karen Cauvin Eustis and *Bird* by Riis Burwell. In addition, at the June 27, 2013 PAC meeting, the Commission recommended installation of *Parallax* and *Tiempo* to replace two sculptures downtown. Those two pieces were approved for installation by Council at the August 13, 2013 meeting.

DISCUSSION

At its July 25, 2013 meeting, the PAC recommended reaching out to Susan Pascal Beran to see if there was still interest in having pieces placed in Los Altos. The PAC also determined at that time to thank Sherman Hay for his entries and to let him know that the PAC was unable to place his pieces at the present time. Therefore, the only pieces still outstanding are the entries from Susan Pascal Beran.



DATE: August 22, 2013

AGENDA ITEM # 5

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Project Los Altos: SFMOMA in Silicon Valley

RECOMMENDATION:

Discuss activities related to Project Los Altos: SFMOMA in Silicon Valley

BACKGROUND

The San Francisco Museum of Modern Art (SFMOMA) exhibit Project Los Altos: SFMOMA in Silicon Valley will be in Los Altos from November 9, 2013 to March 2, 2014. City staff and Public Arts Commission (PAC) members are working with SFMOMA staff on the project.

DISCUSSION

At its July 25, 2013 meeting, the PAC reviewed and discussed a brochure for the City's Public Sculpture program that is being developed to compliment the efforts of SFMOMA. City staff and PAC members have met with various staff from SFMOMA regarding educational opportunities and programming. Efforts are underway to involve the local schools and libraries in the project. Also, staff from the History Museum have indicated a desire to feature local artists during the exhibit. As the time for the exhibit draws closer, it is anticipated that PAC will have an ever increasing role in various aspects of the project.



DATE: June 27, 2013

AGENDA ITEM # 6

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Monthly staff report

RECOMMENDATION:

Receive information and announcements from City staff

DISCUSSION

At its August 13, 2013 meeting, the City Council approved the Public Arts Commission's (PAC) recommendation to install *Parallax II* and *Tiempo* to replace *African Tree (Madagascar)* and *Dansense*. Staff has contacted both artists and is working on the installation plan. Staff is pleased to report that *Dragonfly* has been installed in Rosita Park. Staff continues to work with the artists of *By the Sea*, *The Guardian* and *Bird* on installation of the pieces. Installation of all five pieces will most likely occur in September.

Staff is also working with those artists of the pieces recommended to have their loan periods extended (*Dancers*, *Dancing Heron*, *Pax Nova*, *Jasper Priestess*, *Redwood Prayer*). Of those, the extension agreements have been signed for *Jasper Priestess* and *Pax Nova* have been signed. Further, the artist of *Dancers* has offered to donate the piece to the City and the City is currently considering her offer. In all, the City owns 16 pieces, 10 pieces are on loan to the City, one piece is on loan with an offer to donate, two pieces have been selected to replace pieces currently on loan and three pieces are planned to be installed. Once all pieces have been installed, a total of 30 pieces will be on display throughout the City.