



DATE: May 11, 2016

AGENDA ITEM # 3

**TO:** Parks & Recreation Commission

**FROM:** Manny A. Hernandez, Staff Liaison

**SUBJECT:** Parks and Recreation Commission Retreat discussion

---

## **BACKGROUND**

The Parks & Recreation Commission meets monthly to discuss items pertaining to the City of Los Altos parks and recreation programs. A retreat would allow for open discussion and input on ideas and Work Plan items without Commission action.

## **DISCUSSION**

The Parks and Recreation Commission will discuss the proposal for a Commission retreat during the 2016/17 Commission year. Items to discuss and provide input on are location, date, time, topics for discussion and structure of the meeting.

A Commission retreat is a public meeting and will be noticed as such, but no action will be taken on items of discussion. The meeting will be recorded and the public will be given an opportunity to speak.