



**WEDNESDAY, MARCH 14, 2102**

**7:00 P.M. – REGULAR PARKS & RECREATION COMMISSION MEETING  
THIS MEETING ONLY - CHANGED TO NEW LOCATION**

Room 16, Hillview Community Center  
97 Hillview Avenue, Los Altos, California

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**CONSENT CALENDAR**

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Commission Minutes  
Recommendation to approve the minutes of the February 8, 2012 regular meeting

**SPECIAL PRESENTATION**

2. Acterra Stewardship Program at Redwood Grove  
Progress update by Junko Bryant, Acterra

**DISCUSSION ITEMS**

3. Commission Reorganization
  - A. Remarks from Chairperson Parmar
  - B. Remarks from Commissioners
  - C. Election of Chairperson
  - D. Election of Vice-Chairperson
  - E. Remarks from New Vice-Chairperson
  - F. Remarks from New Chairperson
4. Recreation Survey  
Update on City Council action on Recreation Program survey.
5. Goal Six- "Advancing the quality of parks & facilities"  
Discuss orchard preservation as it pertains to goal six.

6. April Regular Meeting Date  
Determine if there will be a quorum for the regular Commission meeting on April 11, 2012 and take appropriate action.
  
7. 2011 Looking Forward Goals and 2011-2012 Work Plan
  - Goal 1 – Completed Redwood Grove assessment.
  - Goal 2 – Completed report to Council on Survey of Recreation Programs
  - Goal 3 – Explore mechanisms to assertively encourage on-going community feedback.
  - Goal 4 – Completed tour of Rosita Park and recommended playground configuration to Council.
  - Goal 5 – Submitted recommendations to Council regarding the updated Parks & Recreation Commission Charter and new ordinance.
  - Goal 6 – Advance the quality of parks and facilities as well as recreational planning and programming.
    - A. Orchard preservation research
    - B. Researched & reported on methods open to City for acquiring vacant land for passive use.
  - Goal 7 – Continue to implement Commission Best Practices.
    - A. Completed a draft scorecard.
    - B. Will continue to review and discuss best practices as needed.

## COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

### ADJOURNMENT

#### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Parks & Recreation Commission items may be viewed on the Internet at <http://www.losaltosca.gov/committees-commissions/parc/index.html>

On occasion the Parks & Recreation Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the main Los Altos Recreation Office, Hillview Community Center, 97 Hillview Ave, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you wish to provide written materials, please provide the Commission Liaison with **10 copies** of any document that you would like to submit to the Parks & Recreation Commission for the public record.

For other questions regarding the meeting proceedings, please contact the Commission Liaison at (650)947-2790.

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION  
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,  
FEBRUARY 8, 2012 AT 7:00 P.M. AT LOS ALTOS CITY HALL,  
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Baron, Bautista, Beggs, Kilgore, Eng, Greguras

ABSENT: Parmar

**PLEDGE OF ALLEGIANCE**

Vice-Chairperson Kilgore led the Pledge of Allegiance.

**PUBLIC COMMENTS**

None

**CONSENT CALENDAR**

- 1. Commission Minutes

MOTION PASSED UNANIMOUSLY

**DISCUSSION ITEMS**

- 2. Civic Center Master Plan

Mayor Valorie Cook Carpenter presented an overview of the current outreach program for the Civic Center Master Plan.

Public Comment:

Los Altos resident Matt Barbas spoke on the parking requirements in the proposed master plan and concerns that the parking may not be adequate for the proposed master plan..

- 3. Redwood Grove Committee

Commissioner Bautista gave report.

Public Comment:

Los Altos resident Val Carpenter spoke on procedural concerns regarding the Redwood Grove Report availability prior to the meeting.

Action:

ON MOTION BY COMMISSIONER BAUTISTA, SECONDED BY COMMISSIONER GREGURAS, AND PASSED 6-1 (NAY BARON), the following recommendations to the City Council were approved along with adding the 1980 Redwood Grove Master Plan as an additional report attachment for submission to the City Council:

- a. Provide facilities consistent with the current use of Redwood Grove as outlined herein.
- b. Request the Los Altos Historical Commission to provide comprehensive documentation of the Halsey House and Caretaker Residence history.

- c. Engage an architecture firm with expertise in adaptive reuse and ecological and environmental design to provide a building assessment and comparative cost analysis for facilities at Redwood Grove
- d. Fund bridge and boardwalk improvements, pedestrian circulation pattern changes and other creek bank stabilization concerns in conjunction with the current creek bank erosion study being conducted by Acterra.

4. Goal 6 Discussion Item

Commissioner Bautista presented a history of the Heritage Orchard and suggested that orchard preservation ties in with the Commission goal to “Advance the quality of parks and facilities as well as planning and programming”. It was suggested that the ordinance relating to the orchard be brought back to the Commission before further discussion. Discussion continued to March 2012.

5. Recreation Survey

Commissioner Baron updated the Commission on the Recreation Survey recommendation would be on the February 28, 2012 City Council agenda as a discussion item.

6. 2011 Looking Forward Goals and 2011-2012 Work Plan

- Goal 1 – Completed Redwood Grove assessment
- Goal 2 – Completed report to Commission Survey on Recreation Programs
- Goal 3 – Explore mechanisms to encourage ongoing community feedback.
- Goal 4 – Completed tour of Roma Park and recommended playground configuration to Council.
- Goal 5 – Submitted recommendations to Council regarding the updated Parks & Recreation Commission Charter and new ordinance.
- Goal 6 – Advance the quality of parks and facilities as well as recreational planning and programming.
  - a. Orchard preservation research
  - b. Research & report on methods open to City for acquiring vacant land for passive recreation
- Goal 7 – Continue to implement Commission Best Practices.
  - a. Completed a draft scorecard.
  - b. Will continue to review and discuss best practices as needed.

Reviewed on activities for Work Plan and made modifications to plan.

**COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Invite Acterra to present progress report on Redwood Grove rehabilitation in March. Request

**ADJOURNMENT**

Vice-Chairperson Kilgore adjourned the meeting at 8:40 p.m.

COMMUNITY CENTER TASK FORCE REPORT

“LEGAL AND HISTORICAL STATUS OF THE LANDMARK APRICOT ORCHARDS OF LOS ALTOS.”

OVERVIEW

The few hundred apricot trees located near the Los Altos City Hall building and the Los Altos History Museum are the last remnants of the hundreds of acres of orchards that once blanketed the area bordered by Los Altos city boundaries. The family orchard and farm of J. Gilbert Smith was purchased by the City of Los Altos in 1954 (11/26/1954).

Over the years, many citizens and committees have acted to preserve the orchard, since it is historically significant to Los Altos’ heritage. The first reference to the Los Altos Apricot Orchard as a Historical Landmark appears in 1962 in the inventory of Santa Clara Historical Landmarks. The orchard subsequently appears in the inventory of Santa Clara Historical Landmarks in 1975 and 1982.

The Los Altos Historical Commission, the Los Altos Planning Commission and the Los Altos City Council have a history of designating and preserving segments of the apricot orchard that was originally planted in 1901 by J. Gilbert Smith. These groups have passed ordinances and proclamations beginning in 1978, with more resolutions following in 1979, 1981, 1987, 1990, and 1991. These acts will be explained in more detail below.

LEGAL ACTIONS PERTAINING TO THE LOS ALTOS CIVIC CENTER ORCHARD

(1) 1978/1979

The Los Altos City Council passed Ordinance 78-16. This established the process to be followed in designating portions of the Smith orchard as a Historical Landmark. The Los Altos Historical Commission is named the key provider of research and advice on all phases of the project, including future alterations to the orchard. The Los Altos City Council retains the final authority on this issue.

(2) 1981

The Los Altos City Council passed Resolution 81-23. This action follows the process created in 1978 and designated the orchard area surrounding what is now City Hall and the Los Altos Police Station as a Historical Landmark Orchard.

(3) 1987

In 1987 the Orchard was designated a “Historical Point of Interest” by the California State Parks Office of Historical Preservation.

(4) 1990

The Los Altos City Council passed Ordinance 90-225, Chapter 8. This lists many details and descriptions regarding the preservation of the orchard as a designated landmark. The Historical Commission is again named as a key provider of information and

advice to the Planning Commission and the City Council on these matters. Also included in this ordinance are the criteria of what constitutes a historical landmark and how that designation can be altered or changed by the City Council.

(5) 1991

The City Council passed Resolution 91-31, which modified the extent of the orchard and reduced it to the area as it appears today.

The difference between an ordinance and a resolution is that an ordinance is a specific rule of law that codifies behaviors, expectations, and parameters. A resolution is a specific statement of intention and purpose. They are both laws based on the law-making power of the City Council.

**SUMMARY FINDINGS**

1. A Historical Apricot Orchard has been a legal and integral part of the Los Altos Civic Center area since 1962.
2. In the years since the establishment of the Landmark Orchard, Los Altos citizens and elected representatives have shown continued support for the preservation and maintenance this historical orchard.
3. As recently as 2007, in two separate public meetings, strong citizen support was heard for maintaining a historical apricot orchard in the new Community Center renovation project.
4. The Los Altos Historical Commission and the Los Altos Planning Commission have been specifically named for providing input and advice regarding changes in the Landmark Orchard.
5. Other local groups, such as the Los Altos History Museum and the Los Altos Elementary School District, have a strong educational, historical, and civic interest in the preservation of the orchard.
6. The Los Altos City Council remains the ultimate authority regarding the disposition of the orchard.

Report prepared by Paul Gonella, Member of the Community Center Task Force on February 13, 2008.

RESOLUTION NO. 91- 31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
MODIFYING AN APRICOT ORCHARD AS A HISTORICAL LANDMARK

WHEREAS, by virtue of its adoption of Ordinance No. 78-16 and 90-225, the City Council of the City of Los Altos did establish a procedure for the designation and preservation of historical landmarks within the City of Los Altos; and

WHEREAS, by virtue of its adoption of Resolution 81-23, the City Council of the City of Los Altos did designate a portion of APN 170-42-029 known as the Civic Center Apricot Orchard a historical landmark; and

WHEREAS, by designation of this property as a historical landmark it is subject to the terms and conditions outlined in Ordinance 90-225; and

WHEREAS, in accordance with that Ordinance Section 2-8.404, the Historical Commission has reviewed and recommends modifying the limits of the Civic Center Apricot Orchard as shown on Exhibit A, as located on APN Nos. 170-42-029 and 170-43-001; and

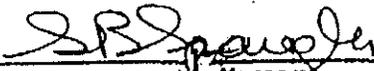
WHEREAS, the City Council concurs with the recommendation of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance 90-225;

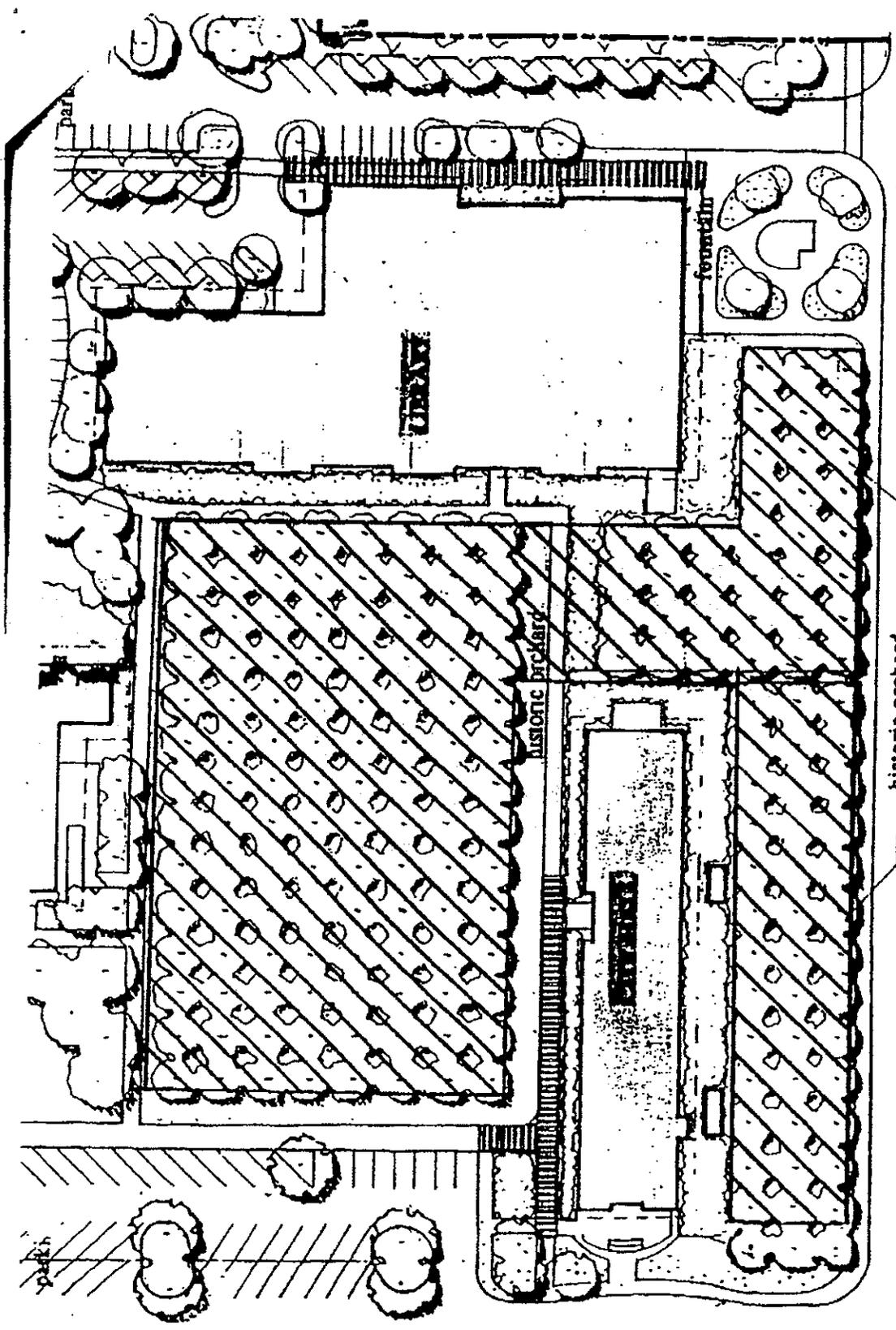
I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 8th day of October, 1991, by the following roll call vote:

\* \* \* \* \*

AYES: Mayor Spangler, Councilmembers Bruno, Laliotis, Lave, & Reeder  
NOES: None  
ABSENT: None

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk



“EXHIBIT A”

SAN ANTONIO ROAD

LEGEND

 HISTORIC ORCHARD

PRIMARY RECORD

Primary # \_\_\_\_\_  
HRI # \_\_\_\_\_  
Triennial \_\_\_\_\_  
NHP Status Code \_\_\_\_\_

Other Listings \_\_\_\_\_  
Review Code \_\_\_\_\_ Reviewer \_\_\_\_\_ Date: 1/1

Page 1 of 7

Resource Name or #: Civic Center Apricot Orchard

P1. Other Identifier: \_\_\_\_\_

\*P2. Location:  Not for Publication  Unrestricted a. County \_\_\_\_\_  
b. USGS 7.5' Quad \_\_\_\_\_ Date T \_\_\_\_\_; R - \_\_\_\_\_ 1/4 of \_\_\_\_\_ 1/4 of Sec \_\_\_\_\_ B.M. \_\_\_\_\_  
c. Address 1 North San Antonio Road City Los Altos Zip 94022  
d. UTM: (Give more than one for large and/or linear feature) Zone \_\_\_\_\_, \_\_\_\_\_ mN  
e. Other Locational Data: (e.g. parcel #, legal description, directions to resource, elevation, additional UTM's, etc. as appropriate)  
Assessor's Parcel Number: APN nos. 170-42-029 and 170-43-001

\*P3a Description: (Describe resource and its major elements. Include design, materials, condition, alterations, size, setting, and boundaries.)

Somewhere around 1901 J. Gilbert Smith, a local carpenter and orchardist, purchased 10 acres of farmland to grow apricots and as a building site for his home. The house was completed in 1905 and still remains on the site and is now used as the History House Museum. In 1954, two years after the City of Los Altos incorporated, J. Gilbert and Margaret Hill Smith sold their property to the City to build the City's Civic Center Complex. Stipulated as part of this land transfer agreement with the City, was that the couple would be allowed to reside in their house until their passing. On May 12, 1981 the City Council of Los Altos adopted Resolution No 81-23 making the J. Gilbert Smith House and its garden land orchard a historical landmark. The house is listed with the State of California as a California Point of Historical Interest. On September 8, 1991 the City Council unanimously passed and adopted, Resolution No. 91-31 adding the Civic Center's apricot orchard along San Antonio Road to the West, the Library to the South, the Youth Center to the East, the Civic Center Parking Lot to the North, as a Historical Landmark.

\*P3b. Resource Attributes: (List attributes and codes) \_\_\_\_\_

\*P4. Resources Present:  Building  structure  Object  Site  District  Element of District  Other (Isolates, etc.)

P5a. Photograph or Drawing (Photograph required for buildings, structures, and objects)

P5b. Description of Photo: (View, date, etc.) \_\_\_\_\_



\*P6. Date Constructed/Age and Sources:  
 Prehistoric  Historic  Both

\*P7. Owner and Address:  
City of Los Altos

\*P8. Recorded by: (Name, affiliation, address)

\*P9. Date Recorded: 06/16/00

\*P10. Survey Type: (Describe)

\*P11. Report Citation: (Cite survey report/other sources or "none") \_\_\_\_\_

\*Attachments:  NONE  Location Map  Sketch Map  Continuation Sheet  Building, Structure and Object Record  
 Archaeological Record  District Record  Linear Feature Record  Milling Station Record  Rock Art Record  Artifact Record  
 Photograph Record  Other: (List) \_\_\_\_\_

**BUILDING, STRUCTURE, AND OBJECT RECORD**

Page 2 of 7

\*NRHP Status Code \_\_\_\_\_

\*Resource Name or #: Civic Center Apricot Orchard

B1. Historic Name: J. Gilbert Smith Apricot Orchard

B2. Common Name: Civic Center Apricot Orchard

B3. Original Use: Agricultural

B4. Present Use: same

\*65. Architectural Style: \_\_\_\_\_

● B6. Construction History (Construction date, alterations, and date of alterations.)

\*67. Moved?  No  Yes  Unknown Date: \_\_\_\_\_ Original Location: \_\_\_\_\_

\*68. Related Features: \_\_\_\_\_

B9a. Architect \_\_\_\_\_ b. Builder: \_\_\_\_\_

\*B10. Significance: Theme \_\_\_\_\_ Area \_\_\_\_\_  
Period of Significance \_\_\_\_\_ property Type \_\_\_\_\_ Applicable Criteria \_\_\_\_\_  
(Discuss importance in terms of historical or architectural context as defined by theme, period, and geographic storm Also address integrity.)

B11. Additional Resource Attributes: (List attributes and codes) \_\_\_\_\_

\*B12. References:

History House Museum Archives

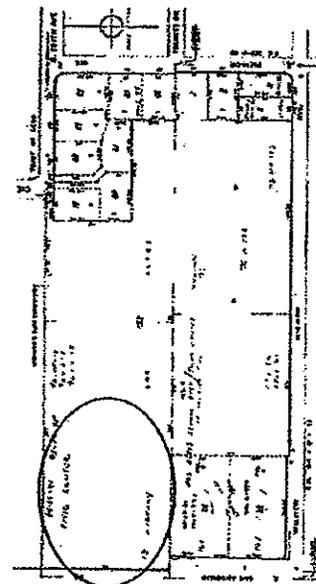
B13. Remarks:

● B14. Evaluator: Mark Sandoval, AIA

Date of Evaluation: 06/16/00

(This space reserved for official comments)

(Sketch Map with north arrow required)



**CONTINUATION SHEET**

Page 3 of 7 \*Recorded by Mark Sandoval, AIA \*Date 06-12-00  Continuation  Update  
\*Resource Name or #: Civic Center Apricot Orchard

**RESOLUTION NO. 81-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
DESIGNATING A HISTORICAL LANDMARK**

WHEREAS, by virtue of its adoption of Ordinance No. 78-16, the City Council of the City of Los Altos did establish a procedure for the designation and preservation of historical landmarks within the City of Los Altos; and

WHEREAS, in accordance with that Ordinance, the Historical Commission has made positive findings under Section 2-8.104(c) with regard to a portion of the property at One North San Antonio Road known as the Civic Center Apricot Orchard (a portion of APN 170-42-29), as described in Exhibit "A", attached hereto and incorporated herein by reference; and

WHEREAS, the City Council concurs with the decision of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance No. 78-16;

I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 12th day of May, 1981, by the following roll call vote:

AYES: Mayor pro tem Reed, Councilmen Kallishian and Lave

NOES: None

ABSENT: Mayor Eng and Councilman Grimm

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
CITY CLERK

**CONTINUATION SHEET**

Page 4 of 7 \*Recorded by Mark Sandoval, AIA \*Date 06-16-00  Continuation  Update  
\*Resource Name or #: Civic Center Apricot Orchard

**EXHIBIT "A"**

**RESOLUTION NO. 61-23**

Historical designation to include one (1) structure referred to as History House or J. Gilbert Smith residence, the surrounding garden, and the Apricot Orchard on the land described below.

All other structures on the land, as well as a presently undefined portion of the orchard necessary to accommodate the future Council Chambers, are specifically excluded.

**LEGAL DESCRIPTION**

**PARCEL NO. 1:** Beginning at an underground wooden monument standing in the center line of San Antonio Avenue, formerly Griffin Road, at the South-west corner of that certain 59.75 acre parcel of land conveyed by George D. Wise to George D. Newhall by Deed dated October 2, 1894 and recorded December 28, 1895 in Book 177 of Deeds, page 140, Santa Clara County Records, from which monument the common corner of Sections 19, 20, 29 and 30 Township 6 S.R. 2 W., N.D.M., bears N. 0° 01' W. 39.81 chains distant; said point of beginning also being point of intersection of said center line of San Antonio Avenue with the Southerly line of that certain 6.75 acre parcel of land conveyed by Margaret Hill Smith, et al, to Margaret Hill Smith, et vir, by Deed dated July 31, 1943 and recorded August 5, 1943 in Book 1151 of Official Records, page 526, Santa Clara County Records; running thence along said center line of San Antonio Road, N. 0° 01' W. 300.00 feet to the intersection thereof with the Northerly line of said 6.75 acre parcel of land; thence leaving said center line and running along said Northerly line of the 6.75 acre parcel of land N. 89° 46' E. 755.00 feet; thence leaving said Northerly line and running Southerly in a direct line 300.0 feet to a point on the Southerly line of the said 59.75 acre parcel of land, said point also being on the Southerly line of the said 6.75 acre parcel of land, that bears, N. 89° 46' E. 755.0 feet from the point of beginning; running thence along said Southerly line of the 59.75 acre parcel of land being also the Southerly line of the said 6.75 acre parcel of land S. 89° 46' W. 755.0 feet to the point of beginning, and being a portion of the 59.75 acre parcel of land of Geo. D. Newhall, as shown on that certain Map entitled, "Map of

## CONTINUATION SHEET

Page 5 of 7 \*Recorded by Mark Sandoval, AIA

\*Date 06-16-00

 Continuation Update

\*Resource Name or #: Civic Center Apricot Orchard

the portion of the Newhall & Wise Tract, being a part of S. 29, T. 6 S.R. 2 W., Santa Clara Co., Calif., filed for record December 28, 1894 in Book "H" of Maps, page 103, Santa Clara County Records.

PARCEL NO. 2: Beginning at the point of intersection of the center line of San Antonio Avenue, formerly Griffin Road with the Northerly line of Lot 4, as shown on the Map hereinafter referred to; running thence Easterly along said Northerly line, 480.0 feet; thence leaving said Northerly line and running Southerly and parallel with said center line of San Antonio Avenue, 330.0 feet to a point on the Southerly line of said Lot 4; running thence Westerly along said Southerly line 480.0 feet to a point in said center line of San Antonio Avenue; running thence Northerly along said center line 330.0 feet to the point of beginning, and being a portion of Lot 4, as shown on that certain Map entitled, "Map of 301.20 for 320 acres of School Land included in Certificate of Purchase No. 117 dated Sacramento June 27th, 1862 located under the Act of the Legislature of the State of California, passed April 22, 1861, issued in the name of Leonard S. Clark, location No. 66 in San Francisco, to wit, the fractional North West and South West quarters of Section 32 and the South West quarter of Section 29, in T. 6 S.R. 2 W., of Mt. Diablo Meridian," which said Map was filed for record in the office of the Recorder of the County of Santa Clara, State of California, on July 26, 1864 in Book "A" of Maps, at pages 70 and 71, and a copy thereof was recorded in said Office on May 26, 1877 in Book "A" of Maps, at page 19, and being commonly known as the Map of the Leonard S. Clark subdivision.

PARCEL NO. 3: Beginning at a point on the Northerly line of Lot 4, distant Easterly thereon 480.0 feet from the intersection thereof with the center line of San Antonio Avenue, formerly Griffin Road, as said lot and center line are shown on the Map hereinafter referred to; running thence Easterly along said Northerly line 180.0 feet to the Northeast-erly corner of said Lot 4, as shown on said Map; running thence South-erly along the Easterly line of said Lot 4 a distance of 330.0 feet to the Southeast-erly corner thereof; running thence Westerly along the Southerly line of said Lot 4, a distance of 180.0 feet; thence leaving said Southerly line and running Northerly and parallel with said center line of San Antonio Avenue, 330.0 feet to the point of beginning and being a portion of Lot 4, as shown on that certain Map entitled, "Map of 301.20 for 320 acres of School Land included in Certificate of Purchase No. 117 dated Sacramento June 27th, 1862, located under the Act of the Legislature of the State of California, passed April 22, 1861, issued in the name of Leonard S. Clark, location No. 66 in San Francisco, to wit, the fractional North West and South West quarters of Section 32 and the South West quarter of Section 29, in T. 6 S.R. 2 W., of Mt. Diablo Meridian," which said Map was filed for record in the office of the Recorder of the County of Santa Clara, State of California, on July 26, 1864 in Book "A" of Maps, at pages 70 and 71, and a copy thereof was recorded in said Office on May 26, 1877 in Book "A" of Maps, at page 19, and being commonly known as the Map of the Leonard S. Clark subdivision.

**CONTINUATION SHEET**

Page 6 of 7 \*Recorded by Mark Sandoval, AIA \*Date 06-16-00  Continuation  Update  
\*Resource Name or #: Civic Center Apricot Orchard

RESOLUTION NO. 91- 31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
MODIFYING AN APRICOT ORCHARD AS A HISTORICAL LANDMARK

WHEREAS, by virtue of its adoption of Ordinance No. 78-16 and 90-225, the City Council of the City of Los Altos did establish a procedure for the designation and preservation of historical landmarks within the City of Los Altos; and

WHEREAS, by virtue of its adoption of Resolution 81-23, the City Council of the City of Los Altos did designate a portion of APN 170-42-029 known as the Civic Center Apricot Orchard a historical landmark; and

WHEREAS, by designation of this property as a historical landmark it is subject to the terms and conditions outlined in Ordinance 90-225; and

WHEREAS, in accordance with that Ordinance Section 2-8.404, the Historical Commission has reviewed and recommends modifying the limits of the Civic Center Apricot Orchard as shown on Exhibit A, as located on APN Nos. 170-42-029 and 170-43-001; and

WHEREAS, the City Council concurs with the recommendation of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance 90-225;

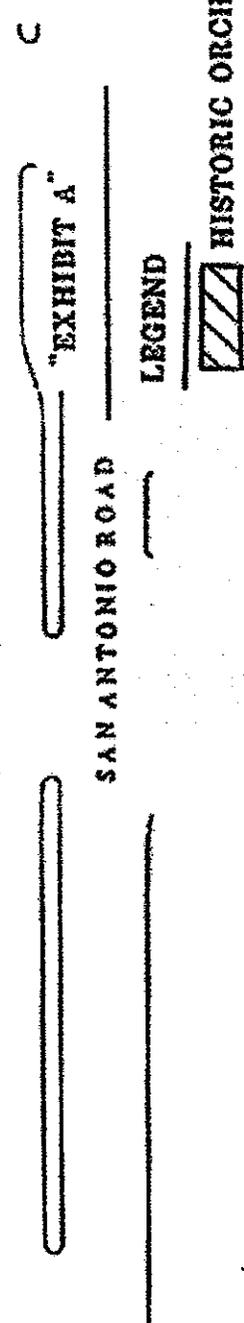
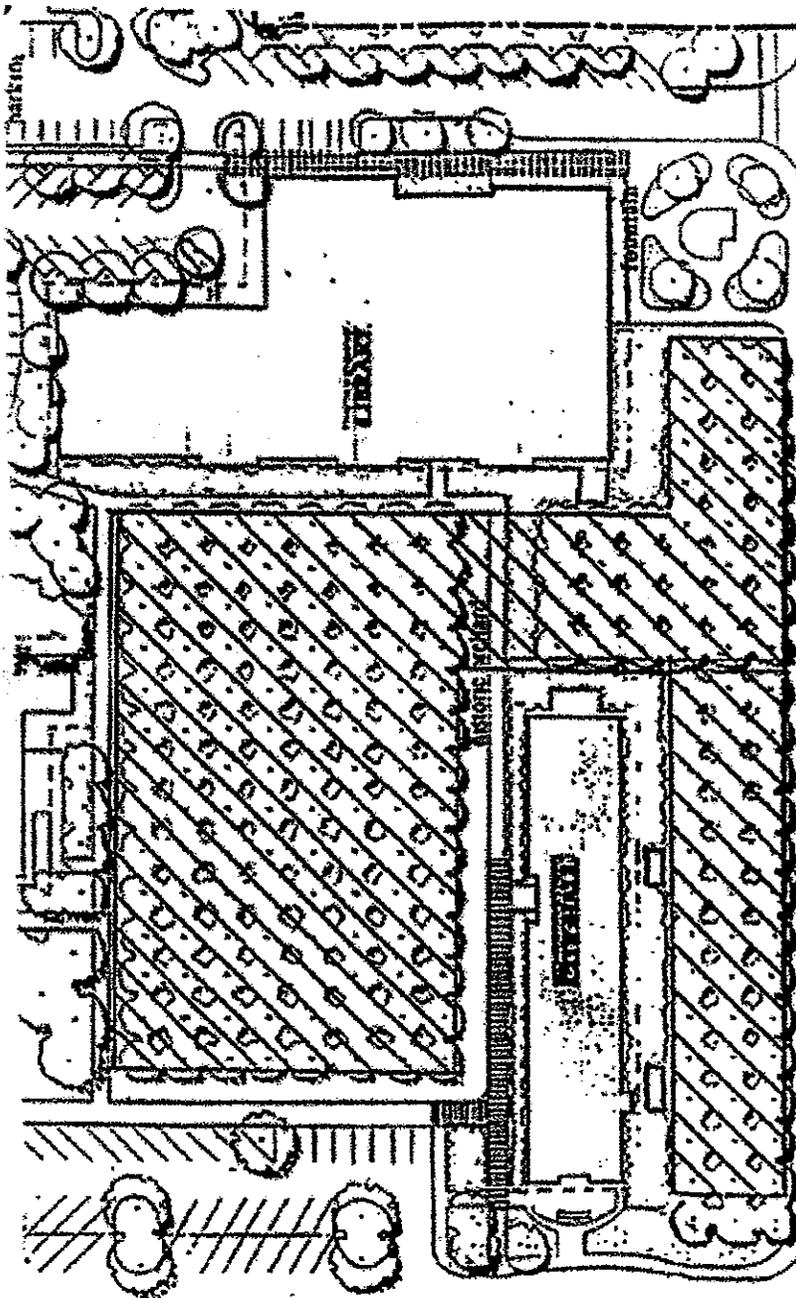
I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 8th day of October, 1991, by the following roll call vote:

\* \* \* \* \*

AYES: Mayor Spangler, Councilmembers Bruno, Laliotis, Lave, & Reeder  
NOES: None  
ABSENT: None

Mark Sandoval  
Mayor

Carol Mahany  
City Clerk



RESOLUTION NO. 91- 31

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WHEREAS, the City Council concurs with the recommendation of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance 90-225;

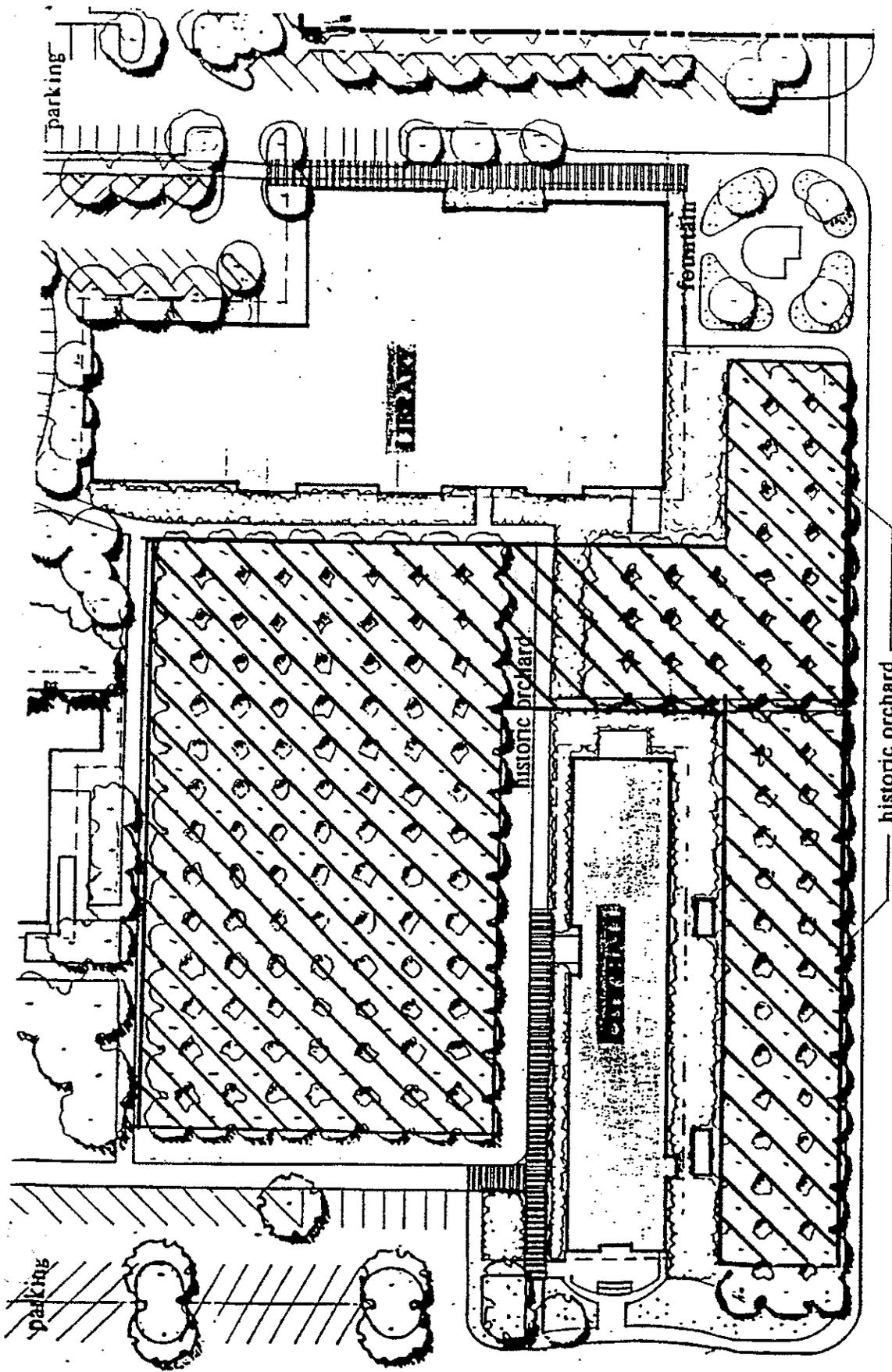
I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 8th day of October, 1991, by the following roll call vote:

\* \* \* \* \*

AYES: Mayor Spangler, Councilmembers Bruno, Laliotis, Lave, & Reeder  
NOES: None  
ABSENT: None

SR Spangler  
Mayor

Carol Schary  
City Clerk



“EXHIBIT A”

SAN ANTONIO ROAD

LEGEND



HISTORIC ORCHARD

RESOLUTION NO. 81-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
DESIGNATING A HISTORICAL LANDMARK

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WHEREAS, by virtue of its adoption of Ordinance No. 78-16, the City Council of the City of Los Altos did establish a procedure for the designation and preservation of historical landmarks within the City of Los Altos; and

WHEREAS, in accordance with that Ordinance, the Historical Commission has made positive findings under Section 2-8.104(c) with regard to a portion of the property at One North San Antonio Road known as the Civic Center Apricot Orchard (a portion of APN 170-42-29), as described in Exhibit "A", attached hereto and incorporated herein by reference; and

WHEREAS, the City Council concurs with the decision of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance No. 78-16;

I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 12th day of May, 1981, by the following roll call vote:

AYES: Mayor pro tem Reed, Councilmen Kallshian and Lave

NOES: None

ABSENT: Mayor Eng and Councilman Grimm

  
\_\_\_\_\_  
Mayor

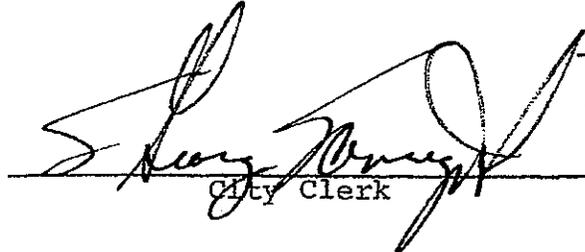
  
\_\_\_\_\_  
City Clerk

EXHIBIT "A"  
RESOLUTION NO. 81-23

Historical designation to include one (1) structure referred to as History House or J. Gilbert Smith residence, the surrounding garden, and the Apricot Orchard on the land described below.

All other structures on the land, as well as a presently undefined portion of the orchard necessary to accommodate the future Council Chambers, are specifically excluded.

LEGAL DESCRIPTION

PARCEL NO. 1: Beginning at an underground wooden monument standing in the center line of San Antonio Avenue, formerly Griffin Road, at the Southwest corner of that certain 59.75 acre parcel of land conveyed by George D. Wise to George D. Newhall by Deed dated October 2, 1894 and recorded December 28, 1894 in Book 177 of Deeds, page 140, Santa Clara County Records, from which monument the common corner of Sections 19, 20, 29 and 30 Township 6 S.R. 2 W., M.D.M., bears N. 0° 01' W. 39.81 chains distant; said point of beginning also being point of intersection of said center line of San Antonio Avenue with the Southerly line of that certain 6.75 acre parcel of land conveyed by Margaret Hill Smith, et al, to Margaret Hill Smith, et vir, by Deed dated July 31, 1943 and recorded August 4, 1943 in Book 1151 of Official Records, page 526, Santa Clara County Records; running thence along said center line of San Antonio Road, N. 0° 01' W. 300.00 feet to the intersection thereof with the Northerly line of said 6.75 acre parcel of land; thence leaving said center line and running along said Northerly line of the 6.75 acre parcel of land N. 89° 46' E. 755.00 feet; thence leaving said Northerly line and running Southerly in a direct line 300.0 feet to a point on the Southerly line of the said 59.75 acre parcel of land, said point also being on the Southerly line of the said 6.75 acre parcel of land, that bears, N. 89° 46' E. 755.0 feet from the point of beginning; running thence along said Southerly line of the 59.75 acre parcel of land being also the Southerly line of the said 6.75 acre parcel of land S. 89° 46' W. 755.0 feet to the point of beginning, and being a portion of the 59.75 acre parcel of land of Geo. D. Newhall, as shown on that certain Map entitled, "Map of

the portion of the Newhall & Wise Tract, being a part of S. 29, T. 6 S.R. 2 W., Santa Clara Co., Calif.," filed for record December 28, 1894 in Book "H" of Maps, page 103, Santa Clara County Records.

PARCEL NO. 2: Beginning at the point of intersection of the center line of San Antonio Avenue, formerly Griffin Road with the Northerly line of Lot 4, as shown on the Map hereinafter referred to; running thence Easterly along said Northerly line, 480.0 feet; thence leaving said Northerly line and running Southerly and parallel with said center line of San Antonio Avenue, 330.0 feet to a point on the Southerly line of said Lot 4; running thence Westerly along said Southerly line 480.0 feet to a point in said center line of San Antonio Avenue; running thence Northerly along said center line 330.0 feet to the point of beginning, and being a portion of Lot 4, as shown on that certain Map entitled, "Map of 301.20 for 320 acres of School Land included in Certificate of Purchase No. 117 dated Sacramento June 27th, 1862 located under the Act of the Legislature of the State of California, passed April 22, 1861, issued in the name of Leonard S. Clark, location No. 68 in San Francisco, to wit, the fractional North West and South West quarters of Section 32 and the South West quarter of Section 29, in T. 6 S.R. 2 W., of Mt. Diablo Meridian," which said Map was filed for record in the office of the Recorder of the County of Santa Clara, State of California, on July 28, 1864 in Book "A" of Maps, at pages 70 and 71, and a copy thereof was recorded in said Office on May 26, 1877 in Book "A" of Maps, at page 19, and being commonly known as the Map of the Leonard S. Clark Subdivision.

PARCEL NO. 3: Beginning at a point on the Northerly line of Lot 4, distant Easterly thereon 480.0 feet from the intersection thereof with the center line of San Antonio Avenue, formerly Griffin Road, as said lot and center line are shown on the Map hereinafter referred to; running thence Easterly along said Northerly line 180.0 feet to the Northeast-erly corner of said Lot 4, as shown on said Map; running thence South-erly along the Easterly line of said Lot 4 a distance of 330.0 feet to the Southeast-erly corner thereof; running thence Westerly along the Southerly line of said Lot 4, a distance of 180.0 feet; thence leaving said Southerly line and running Northerly and parallel with said center line of San Antonio Avenue, 330.0 feet to the point of beginning and being a portion of Lot 4, as shown on that certain Map entitled, "Map of 301.20 for 320 acres of School Land included in Certificate of Purchase No. 117 dated Sacramento June 27th, 1862, located under the Act of the Legislature of the State of California, passed April 22, 1861, issued in the name of Leonard S. Clark, location No. 68 in San Francisco, to wit, the fractional North West and South West quarters of Section 32 and the South West quarter of Section 29, in T. 6 S.R. 2 W., of Mt. Diablo Meridian," which said Map was filed for record in the office of the Recorder of the County of Santa Clara, State of California, on July 28, 1864 in Book "A" of Maps, at pages 70 and 71, and a copy thereof was recorded in said Office on May 26, 1877 in Book "A" of Maps, at page 19, and being commonly known as the Map of the Leonard S. Clark Subdivision.

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WHEREAS, in accordance with that Ordinance, the Historical Commission has made positive findings under Section 2-8.104(c) with regard to the property at 51 South San Antonio Road known as the Los Altos History House (a portion of APN 170-42-29), as described in Exhibit "A", attached hereto and incorporated herein by reference; and

WHEREAS, the City Council concurs with the decision of the Historical Commission in this regard;

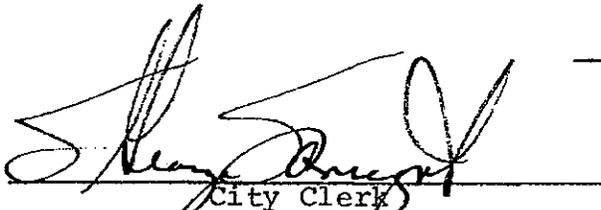
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**WEDNESDAY, MARCH 14, 2102**

**7:00 P.M. – REGULAR PARKS & RECREATION COMMISSION MEETING**

Council Chamber, Los Altos City Hall  
One North San Antonio Road, Los Altos, California

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**CONSENT CALENDAR**

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Commission Minutes  
Recommendation to approve the minutes of the February 8, 2012 regular meeting

**SPECIAL PRESENTATION**

2. Acterra Stewardship Program at Redwood Grove  
Progress update by Junko Bryant, Acterra

**DISCUSSION ITEMS**

3. Commission Reorganization
  - A. Remarks from Chairperson Parmar
  - B. Remarks from Commissioners
  - C. Election of Chairperson
  - D. Election of Vice-Chairperson
  - E. Remarks from New Vice-Chairperson
  - F. Remarks from New Chairperson
4. Recreation Survey  
Update on City Council action on Recreation Program survey.
5. Goal Six- "Advancing the quality of parks & facilities"  
Discuss orchard preservation as it pertains to goal six.

6. April Regular Meeting Date  
Determine if there will be a quorum for the regular Commission meeting on April 11, 2012 and take appropriate action.
  
7. 2011 Looking Forward Goals and 2011-2012 Work Plan
  - Goal 1 – Completed Redwood Grove assessment.
  - Goal 2 – Completed report to Council on Survey of Recreation Programs
  - Goal 3 – Explore mechanisms to assertively encourage on-going community feedback.
  - Goal 4 – Completed tour of Rosita Park and recommended playground configuration to Council.
  - Goal 5 – Submitted recommendations to Council regarding the updated Parks & Recreation Commission Charter and new ordinance.
  - Goal 6 – Advance the quality of parks and facilities as well as recreational planning and programming.
    - A. Orchard preservation research
    - B. Researched & reported on methods open to City for acquiring vacant land for passive use.
  - Goal 7 – Continue to implement Commission Best Practices.
    - A. Completed a draft scorecard.
    - B. Will continue to review and discuss best practices as needed.

## COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Parks & Recreation Commission items may be viewed on the Internet at <http://www.losaltosca.gov/committees-commissions/parc/index.html>

On occasion the Parks & Recreation Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the main Los Altos Recreation Office, Hillview Community Center, 97 Hillview Ave, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you wish to provide written materials, please provide the Commission Liaison with **10 copies** of any document that you would like to submit to the Parks & Recreation Commission for the public record.

For other questions regarding the meeting proceedings, please contact the Commission Liaison at (650)947-2790.

ITEM 7

### Los Altos Park, Arts and Recreation Commission (PARC) - Work Plan

#### 2011-2012 Council Approved Goals and Projects

Goals Approved at Joint Meeting by City Council for 2011-2012		Projects Approved at Joint Meeting with City Council for 2011-2012
Continue Redwood Grove assessment		
1	<p><b>GOAL 1</b></p> <p>MARIA / KAREN</p> <p>a. Review PARC Recommendation to Council</p> <p><b>COMPLETED</b></p> <p>b. Remain informed of Redwood Grove developments</p> <p><b>COMPLETED</b></p>	<p>By Oct 2011: Maria contacted Beverly Tucker to learn status of Assessment. PARC Recommendation had a not been sent to City Council. Recommendation requires amendment as passed by PARC in June 2011. <b>(COMPLETED)</b></p> <p>By Feb 2012: Review recommendation at PARC meeting and prepare to forward to City Council. <b>(COMPLETED)</b></p> <p>By Feb 2012: Request update from Staff on pathway connection between Redwood Grove and Shoup Park. <b>(COMPLETED)</b> - Request made in Jan '12</p> <p>By March 2012: Invite Acterra to make a summary presentation of Redwood Grove rehabilitation efforts including progress of creek erosion improvements. <b>(COMPLETED)</b></p>
2	<p><b>GOAL 2</b></p> <p>LARRY / PRADEEP</p> <p>a. Discuss and determine how to distribute survey to community.</p> <p>(LARRY, PRADEEP)</p> <p><b>COMPLETED</b></p>	<p>Survey recreation programs with staff and community for report to Council</p> <p>By Jan. 2012: Present options to conduct survey to PARC. <b>(COMPLETED)</b></p> <p>By Feb 2012: Present recommendation to conduct survey to City Council. <b>(COMPLETED)</b></p>

	<p>b. Conduct survey, create report (LARRY, PRADEEP)</p>	<p>By Mar. 2012: Conduct survey By May 2012: Present report to PARC By June 2012: Present report to City Council</p>
3	<p><b>GOAL 3</b> DAVID</p> <p>a. Serve as Friends of Parks (DAVID)</p> <p>b. Collaborate with other stakeholders in the area of parks and recreation. (Current Chairperson)</p> <p>c. Support and attend City events and activities (ALL) <b>COMPLETED</b></p> <p>d. Explore new and innovative mechanisms for community feedback to PARC Commission (DAVID)</p>	<p><b>Explore mechanisms to assertively encourage on-going community feedback</b></p> <p>An ongoing responsibility is to visit parks and be responsive to the public; and advise staff accordingly.</p> <p>By April 2012: Review Commission Website and improve mechanism for citizens to contact Commissioners regarding issues involving City parks.</p> <p>When needed:</p> <ul style="list-style-type: none"> <li>- Hold a joint meeting with the Youth Commission</li> <li>- Hold a joint meeting with the LAH Recreation Committee</li> <li>- Hold a joint meeting with the Senior Commission</li> </ul> <p>Attend one or more Summer Concerts, if possible</p> <p>Attend any Park Openings <b>COMPLETE (Rosita Park)</b></p> <p>Attend Annual Halloween Event and participate in Awards Presentation <b>COMPLETE</b></p> <p>By March 2012: Define any new mechanisms that would improve the ability of citizens to provide comments and concerns to the PARC Commission.</p>
4	<p><b>GOAL 4</b> SHANNON</p>	<p><b>Tour Rosita Park and select playground configuration based on various design recommendations by staff.</b></p>

<p>a. Discuss three options presented at tour. Discussion to be held between PARC, city staff, and landscape architect.</p> <p>b. Determine follow-up and next steps after tour. (SHANNON / KAREN)</p> <p><b>COMPLETED</b></p>	<p>By Oct. 2011: Tour Rosita Park October 12, 2011 <b>(COMPLETED)</b></p> <p>By Oct 2011: Send recommendation to council for the October 25 meeting <b>(COMPLETED)</b></p>
<p><b>GOAL 5</b></p> <p>KAREN</p> <p>a. New PARC Charter and Ord.</p> <p>a. No role for sculpture</p> <p>b. No art</p> <p><b>COMPLETED</b></p>	<p>Assist, review and give recommendation to Council regarding the updated Parks, Arts and Recreation Commission Charter and new ordinance.</p> <p>By Oct. 12, 2011: <b>(COMPLETED)</b></p> <ul style="list-style-type: none"> <li>- Discussion with staff to determine Charter revision committee – Maginot, Price, Houston (J.)</li> <li>- Sculpture to Council agenda on Oct. 11 for direction to staff.</li> <li>- PARC briefed on Council discussion and review of Charter/Ordinance at Oct. 12 PARC meeting. (Karen)</li> </ul> <p>By Nov. 2011: <b>(COMPLETED)</b></p> <ul style="list-style-type: none"> <li>- Follow up; with staff committee with PARC perspective (Karen)</li> <li>- Review with PARC, discussion with staff committee and get comments (Karen)</li> <li>- Provide PARC comments to staff committee.</li> </ul>
<p><b>GOAL 6</b></p> <p>MARIA</p> <p>a. Make CIP recommendations to City Council (PRADEEP, SHANNON, DAVID)</p>	<p>Advance the quality of parks and facilities as well as recreational planning and programming</p> <p>By Spring 2012: When City Finance Director issues draft budget, appoint three PARC commissioners to review and synthesize budget information for presentation to PARC. Three commissioners are to include the Chair, Vice Chair and past Chair.</p> <p>By Spring 2012: PARC presents City Council with suggestions for CIP prioritization and makes recommendations for additional projects related to parks and recreation.</p>

	b. Review draft Park Plan (ALL)	Ongoing role: PARC Commissioners attend City Council meetings when the draft Park Plan is discussed. By Winter 2012: PARC requests timeline from Staff on Park Plan.
	c. Consider Downtown Park (MARIA)	By March 2012: PARC commissioners attend visioning sessions for downtown parking plaza developments.
	d. Consider Orchard Preservation efforts. (MARIA)	By Feb 2012: Review Orchard Preservation history in Los Altos (COMPLETED) By March 2012: Discuss methods to advance the quality of parks and facilities and recreational planning relevant to orchards
	e. Evaluate areas for passive parkland (ALL)	By March 2012: report to commission the process for acquiring land for passive parkland use. (COMPLETED) By June 2012: Review options in city for potential use as parks or open space.
7	<b>GOAL 7</b> LYNETTE	<b>Continue to implement Commission Best Practices.</b>
	a. Get Council Direction on Best Practices (ALL )	By Oct. 2011: Presentation by Council Personnel Committee and City Attorney on Aug. 10, 2011 (COMPLETED)
	b. Best Practices Check-In (LYNETTE, DAVID)	By Jan. 2011: Develop an effective scorecard for reviewing the use of Commission Best Practices by PARC. (COMPLETED) Ongoing Role: Review and discuss best practices as needed.