



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, August 5, 2003
Los Altos Main Library
13 South San Antonio Road, Los Altos, California 94022

ROLL CALL

Vice-Chair Iskow called the meeting to order at 5:32 p.m.

Present: Vice-Chair Iskow and Commissioners Gerich, Iskow, Lopez, McNulty Winkler and Dr. Takle Quinn.
Absent: Chairperson Thurber
Also Present: County Librarian Melinda Cervantes, Community Librarian Cheryl Houts, Councilwoman Kris Casto and City of Los Altos Liaison Donna Legge.

REPORTS

Cheryl Houts, Community Librarian

Cheryl distributed the monthly calendar, public suggestions and comments. She announced upcoming events and library attractions including the Summer Reading Club and the Story Telling Fest. The Library will have various activities during the Community Picnic scheduled for August 24 including Daffy Dave, a children's performer. Alana Jones has announced her resignation as the Children's Librarian. Cynthia Wilson has been appointed as the new Adult Program Librarian and will start on September 2.

Melinda Cervantes, County Librarian

Melinda announced that the county is undergoing a new accounting system. She reviewed budget impacts and changes. The Election Steering Committee will be meeting on August 15. A special meeting will be held on September 25. A public hearing for the election will be held during the first week in December. Various election donations have been received from three different "Friends" groups and other sources. Funds will be sought from LALE on August 12 and the Los Altos Friends on August 21. The County is implementing a new online server. The Board of Supervisors will review the PATRIOT Act in September.

Donna Drako, Friends of the Library

Donna announced that new officers have been installed. She was reappointed as President. The next book sale is scheduled for September 12, 13 and 14.

Dr. Karen Takle Quinn, LALE

Karen announced that LALE had a very productive meeting in July. The Los Altos Community Foundation made a presentation to be considered as a fiscal agent to replace the Silicon Valley Community Foundation.

Parcel Tax Election 2004

The campaign kickoff is being rescheduled.

Outdoor Library Area

The commission discussed various issues with an expanded outdoor reading area including the use of walls and sound barriers. It is recommended that such an improvement should be attractive and effective with a minimum of outdoor noises. The commission directed staff to solicit input and advise from the City Engineer as well as address landscape maintenance and bicycle parking issues at the library.

Indoor Silent Reading Area and Circulation Return Area Improvements

Cheryl announced that she would make a presentation to the Friends for possible funding of both improvements. It was recommended that the Commission review short and long term facility improvements for the library. Commissioners Thurber and Gerich were appointed as a sub-committee to review ideas and alternatives. It was further recommended that interested individuals visit the new Saratoga Library for ideas.

Community Picnic

Legge reviewed the plans for the picnic including a book drop and library parking in the City Hall lot. Cheryl shared planned activities and support by the library.

FUTURE AGENDA ITEMS

1. Teen Services Presentation – September 2003
2. Woodland Location for Commission Meeting – October 2003

ADJOURNMENT

Meeting was adjourned at 6:40 p.m.

Donna Legge, Recreation Supervisor
Liaison to the Library Commission