



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, December 6th, 2011 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Suelzle called the meeting to order at 5:35pm

Present: Chairperson: Suelzle; Commissioners: Hill, Tucker, Poulos, Smith
Absent: Commissioners Perga and Struthers

Also Present: Peggy Ford, City Staff Liaison; Jane Cronkhite, Community Librarian and Melinda Cervantes, County Librarian; Joan Pampeyan, Friends of the Library; Karen Duncan, Prime Time Project

MINUTES

1. COMMISSIONER SMITH MOVED that the minutes of the November 1, 2011 Library Commission meeting, be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

2. Karen Duncan, Community Foundation Representative to Speak on Governance Study
Karen Duncan reported on Prime Time Project results submitted to the Los Altos Community Foundation regarding Library governance study. These results will be updated, thanks to comments and questions that Commissioners had. The report is a draft only and not to be released to the public.
3. Pros and Cons of JPA Library Governance vs City Governance
Item was addressed in item # 2 report
4. Discussion of North County Library Authority Funding of Library
The Commission will continue to monitor funding for the Library Governance study. There will be no discussion of a study until negotiations take place concerning the Santa Clara County funding formula.
5. Set Council Meeting Schedule for 2012 and Report Requirements to Commission from Council Meetings

Commissioners asked Liaison, Peggy Ford to update attendance schedule for City Council meetings and asked also to receive guidance from City Clerk protocol for meeting attendance and reporting back to commission.

REPORTS

Melinda Cervantes, County Librarian

Provided monthly report of County Library happenings

Jane Cronkhite, Community Librarian

Provided monthly report regarding Los Altos Library events and programs

The Silicon Valley Reads kick-off event is scheduled for January 25, 2012 at the Campbell Heritage Theatre. The Commissioners and Friends Forum is scheduled for February 4 at the Library Headquarters. Although Gay Strand has retired, she is continuing to provide limited support regarding the library budget until her replacement is hired.

Friends of the Library

Joan Pampeyan of Friends of the Library reported on a letter that was sent to the Friends of the Library regarding the \$80.00 non-resident fee the library charges. Commissioner Poulos will write a follow up letter for commissioners to review at the January meeting. In addition, Commissioner Poulos, Friends of the Library member, received a volunteer recognition award for his volunteer efforts.

Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report

Bob Simon, Los Altos Library Endowment Board President, received a Los Altos/Los Altos Hills 2011 Service Volunteer Award at the December volunteer recognition event.

The North County Library Authority met on November 11, 2011, and the presentation made by Ron Packard and Jean Mordo with regard to *Next Steps for the Los Altos Library — NCLA* was summarized. It was agreed that an electronic version of the presentation would be distributed.

FUTURE AGENDA ITEMS

Set January 3rd Meeting Agenda

ADJOURNMENT – 7:49p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission