

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, NOVEMBER 6, 2013,  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair WHEELER, Vice-Chair FARRELL and Commissioners MEADOWS,  
BLOCKHUS and KIRIK  
STAFF: Planning Services Manager KORNFIELD and Assistant Planners DAVIS and  
GALLEGOS

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

Chair WHEELER noted that the project at 10 Yerba Buena Avenue (Item 2) was administratively continued to the November 20, 2013 DRC meeting and 446 Lerida Avenue (Item 3) is to be continued per the applicant's request.

MOTION by Vice-Chair FARRELL, seconded by Commissioner BLOCKHUS, to continue application 13-SC-19 to a date to be determined, per the applicant's request for the project located at 446 Lerida Avenue. THE MOTION PASSED UNANIMOUSLY.

**CONSENT CALENDAR**

1. **Design Review Commission Minutes**  
Approve minutes of the regular meeting of October 16, 2013

MOTION by Commissioner MEADOWS, seconded by Vice-Chair FARRELL, to approve the minutes of the October 16, 2013 regular meeting.  
THE MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING**

2. **13-V-11 and 13-SC-23 – G. Evard, Architect – 10 Yerba Buena Avenue**  
Variance and Design Review applications to exceed the maximum allowable floor area for an existing Historic Resource. The applications would allow the addition of 317 square feet to the first story and 261 square feet to the second story of the main house for a total floor area of 5,892 square feet, where a maximum floor area of 4,989 square feet is permitted. The project also creates a second living unit. *Project Planner: Dahl* **THIS ITEM WAS CONTINUED TO THE NOVEMBER 20, 2013 DESIGN REVIEW COMMISSION MEETING.**

## DISCUSSION

### 3. 13-SC-19 – P. Phan Assoc. AIA – 446 Lerida Avenue

Design review for a new, two-story house. The project includes 1,500 square feet on the first floor and 532 square feet on the second floor. *Project Planner: Gallegos* **THIS ITEM WAS CONTINUED TO A DATE UNCERTAIN.**

## PUBLIC HEARING

### 4. 13-V-13 and 13-SC-20 – A. Bittle – 884 Santa Rita Avenue

Design review and variance for the conversion of an existing accessory structure to a secondary unit with a side yard setback of 12 feet where 15 feet is required. *Project Planner: Davis*

Assistant Planner DAVIS presented the staff report, recommending approval of variance application 13-V-13 and design review application 13-SC-20 subject to the findings and conditions of approval.

The project architect stated that the owner will reside in the main house and sequenced the construction to speed-up the development process. He further stated that the structural engineer improved the foundation by reinforcing the slab and his clients are living with the slab condition because they are trying to work within the existing structure. There was no other public comment.

The Commission discussed the project and expressed their general support. Commissioner MEADOWS suggested adding lattice to the fence and Commissioner BLOCKHUS suggested a landscape buffer and more vegetation on the sides.

MOTION by Commissioner KIRIK, seconded by Commissioner MEADOWS, to approve variance application 13-V-13 and design review application 13-SC-20, per the staff report findings and conditions.

THE MOTION CARRIED UNANIMOUSLY.

## COMMISSIONERS' REPORTS AND COMMENTS

None.

## POTENTIAL FUTURE AGENDA ITEMS

Staff noted that we scheduled a Joint Meeting with the Planning and Transportation Commission at 5:00 PM on November 21, 2013 for the purpose of design review training.

## ADJOURNMENT

Chair WHEELER adjourned the meeting at 7:18 PM.