



**CITY OF LOS ALTOS
CITY COUNCIL MEETING
June 9, 2015**

CONSENT CALENDAR

Agenda Item # 2

SUBJECT: Adopt Resolution No. 2015-13, accepting completion of the Municipal Service Center Driveway Project 13-06 and authorize the Public Work Director to record a Notice to Completion as required by law

BACKGROUND

On June 24, 2014, the City Council awarded the Municipal Service Center Driveway, Project 13-06 to Sposeto Engineering, Inc. for \$75,225. This project improved the handicap access along Fremont Avenue at the driveway entrance to the City's Municipal Service Center (MSC). The new sidewalk connects to the existing sidewalk at each end of this section.

EXISTING POLICY

None

PREVIOUS COUNCIL CONSIDERATION

June 26, 2012; March 26, 2013; June 24, 2014 and April 14, 2015

DISCUSSION

The work on Project 13-06 complies with the Standard Specifications of the City of Los Altos. All work was completed and is acceptable.

Recording of the Notice of Completion begins the 35-day lien-filing period for subcontractors and suppliers. At the end of the 35-day period, the City releases the 5% retention amount to the contractor if no liens are filed. Attachment 1 is the proposed resolution of acceptance (Resolution No. 2015-13).

PUBLIC CONTACT

Posting of the meeting agenda serves as notice to the general public.

FISCAL/RESOURCE IMPACT

The following table summarizes the final costs of this project:

	Final Project Cost
Design	\$11,799.00
Construction	\$75,225.00
Inspection/testing services & Misc.	\$3,351.40
Construction contingency (~25%)	\$17,110.60
Total Cost	\$107,486.00

Due to a significant decrease in federal funding to the Community Development Block Grant program, the original appropriation to this project was \$60,150. The project budget was adjusted to \$107,486 after Council approved an additional appropriation to pay for project close-out invoices on April 14, 2015. Two contract change orders were issued to address unforeseen conditions and to modify ADA ramps to the latest ADA standards.

ENVIRONMENTAL REVIEW

Categorically Exempt pursuant to CEQA Section 15301 (c)

RECOMMENDATION

Adopt Resolution No. 2015-13, accepting completion of the Municipal Service Center Driveway Project 13-06 and authorize the Public Work Director to record a Notice to Completion as required by law

ALTERNATIVES

Not applicable

Prepared by: Christopher Lamm, Engineering Services Manager

ATTACHMENT:

1. Resolution No. 2015-13

Adopt Resolution No. 2015-13, accepting completion of the Municipal Service Center Driveway Project 13-06 and authorize the Public Work Director to record a Notice to Completion as required by law

RESOLUTION NO. 2015-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ACCEPTING COMPLETION AND DIRECTING THE PUBLIC WORKS
DIRECTOR TO FILE NOTICE OF ACCEPTANCE OF COMPLETION OF
THE MUNICIPAL SERVICE CENTER DRIVEWAY, PROJECT 13-06**

WHEREAS, the Public Works Director has filed with the City Clerk, an Engineer's Certificate as to completion of all of the work provided to be done under and pursuant to the contract between the City of Los Altos and Sposeto Engineering, Inc. dated July 22, 2014; and

WHEREAS, work under this contract has been fully completed and done as provided in said contract, and the plans and specifications therein referred to.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby finds and authorizes the following:

1. Accept the completion of said work be made and ordered.
2. Direct the Public Works Director to execute and file for record with the County Recorder of the County of Santa Clara, notice of acceptance of completion thereof, as required by law.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 9th day of June, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK