

**MINUTES OF A SPECIAL MEETING OF THE BICYCLE AND PEDESTRIAN
ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
NOVEMBER 28, 2012, AT 7:00 P.M. AT CITY HALL-REDWOOD CONFERENCE
ROOM, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice Chair), Chris Hlavka, Jim Fenton, Cedric Novenario (City Staff Liaison), Maddie McBirney (Public in Attendance)

ABSENT: Bill Sheppard

PUBLIC COMMENTS

none

SPECIAL PRESENTATION

1. Artistic Bike Racks

Maddie McBirney of the Public Arts Commission presented on the topic of Artistic Bike racks and it's possible implementation in the City.

ITEMS FOR CONSIDERATION/ACTION

Jim Fenton noted to correct the spelling of Maddie McBirney's name on the minutes. On a motion by Wes Brinsfield, seconded by Karl Danz, the following item is approved.

2. Minutes

- Approval of minutes, with the correction to Maddie McBirney's name-Special Meeting of November 28, 2012-Passed 6-0.

On a motion by Bill Crook, seconded by Jim Fenton, the following item is approved.

3. 2013 Meeting Schedule, Location and Agenda Structure

- Approval of 2013 meeting dates and meeting location. Meeting dates shall be the last Wednesday of each month in the City Council Chambers. Passed 5-1.

4. BPAC Work Plan/Goal

- This item was tabled to the December BPAC meeting.

5. Integrated Database on Bike/Pedestrian Issues

- Wes Brinsfield updated the Commission on the layout of the database and the required information needed in each field.

6. PTC/BPAC Coordination

- Suzanne Ambiel provided an update to the Commission regarding the joint meeting with the PTC Chair and the City Manager in October 2012.

7. Grants

- Staff Liaison, Cedric Novenario, provided an update to the Commission regarding opportunities for future grants in February 2013.

COMMISSION REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

City Manager and City Clerk to provide presentation on Form 700 for Commission Members.

A working session will be held for the Integrated Database on Bike/Pedestrian Issues.

BPAC will consider and approve the BPAC Work Plan and Work Plan Metrics.

ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:45 p.m.