

RESOLUTION NO. 05-17

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF LOS ALTOS
ADOPTING THE SERVICE AND FINANCIAL PLAN AND CAPITAL
IMPROVEMENT PROGRAM FOR FISCAL YEARS 2005-2006 AND 2006-2007**

WHEREAS, it has been determined that the adoption of a two-year service and financial plan is an effective and prudent management tool;

NOW, THEREFORE, BE IT HEREBY RESOLVED that:

1. The City Council adopts the Service and Financial Plan and the proposed amendments for fiscal year 2005-2005 and 2006-2007 as submitted; and
2. The City Council adopts those capital improvement projects listed as being undertaken in 2005-2006 and 2006-2007 in the Capital Improvement Program as the Capital Improvement Program for those respective fiscal years based on the funding in the cash flow analysis; and
3. Said Plan and Program will be otherwise known as the City's "Budget" for the respective fiscal years; and
4. City programs, services, and activities will be provided and maintained within the confines of this Budget and be consistent with adopted Financial Policies.
5. Funds are deemed appropriated for those purposes and in amounts contained in said Budget and the City Manager is authorized to approve expenditures and transfers of these funds to the extent allowed by law and Financial Policies. In addition to transfers included in this Budget, any fund balance in excess of \$300,000 (Three Hundred Thousand Dollars) remaining in the general fund at the end of each fiscal year shall be transferred to the Capital Projects Fund. General Fund Operating Reserve and Emergency Reserves will be funded prior to the transfer of fund balances in excess of \$300,000.
6. Encumbrances and capital improvement projects that have not been completed at the end of each fiscal year shall be reappropriated in the next fiscal year.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 28^h day of June, 2005, by the following roll call vote:

AYES: COLE, MOSS, PACKARD, CASAS
NOES: LEAR
ABSENT: NONE



David Casas, MAYOR

Attest:



Susan Kitchens, CITY CLERK

GENERAL FUND

	2005-2006	2006-2007
	<u>BUDGET</u>	<u>BUDGET</u>
Revenues		
Property Tax	9,343,173	10,689,000
Sales Tax	2,500,000	2,575,000
Utility Users Tax	1,925,000	2,000,000
Motor Vehicle in Lieu	250,000	766,500
Recreation Fees	1,585,568	1,603,773
Interest Income	500,000	520,000
Community Development Fees/Permits	1,768,500	1,821,500
Franchise Fees	1,057,600	1,080,500
Transient Occupancy Tax	1,086,000	1,141,000
Enterprise Admin. Fee	519,000	532,000
Business License Tax	330,000	330,000
Rental Income	265,000	265,000
Documentary Transfer Tax	450,000	480,000
Police Service Fees	101,700	105,450
Gas Tax (general)	188,100	190,000
All Other	1,224,500	1,286,850
<i>Current Revenues</i>	23,094,141	25,386,573
General Fund Transfers		
<i>Transfer to Facility Fund</i>	(405,000)	(405,000)
<i>Transfer to Community Improvement Reserve Fund</i>	(5,000)	(5,000)
<i>Transfer for Debt Service</i>	(300,000)	(305,000)
<i>Transfer to URPP Fund & Storm Drain Fund</i>	(187,325)	(194,386)
<i>Total Transfers Out</i>	(897,325)	(909,386)
<i>Transfer in for PERS Expense</i>	1,103,000	1,174,000
<i>Available Revenues</i>	22,196,816	24,477,187
Expenditures	2005-06	2006-2007
	<u>BUDGET</u>	<u>BUDGET</u>
Police		
Police Services	6,001,470	6,371,328
Police Traffic Safety	284,803	277,723
Fire Suppression/ Communications	3,024,000	3,115,000
	<u>1,026,062</u>	<u>1,066,983</u>
Subtotal	10,336,335	10,831,034
Public Works		
MSC/Mgmt	594,657	610,113
Streets	760,829	854,479
Traffic Control	269,200	276,776
Parks & Street Landscaping	1,636,268	1,656,656
Facility Maintenance	<u>567,125</u>	<u>572,098</u>
Subtotal	3,828,079	3,970,122
Recreation		
Recreation	1,869,234	1,938,628
Seniors	<u>130,954</u>	<u>138,243</u>
Subtotal	2,000,188	2,076,871

GENERAL FUND

	<u>2005-06</u> <u>BUDGET</u>	<u>2006-2007</u> <u>BUDGET</u>
Community Development		
Planning & Building	1,540,105	1,620,178
Engineering	1,189,915	1,192,336
Economic Development	59,810	63,914
Subtotal	<u>2,789,830</u>	<u>2,876,428</u>
Internal/Community Services		
City Council	381,314	182,928
City Management	519,200	550,444
City Attorney	226,000	237,000
Admin/Financial Mngment	982,369	1,024,413
Central Services	218,661	224,874
Cable Television	128,300	128,300
Volunteer Program	29,425	30,499
General Appropriations	144,691	122,153
Subtotal	<u>2,629,960</u>	<u>2,500,611</u>
Approved Operating Departmental Budgets	21,584,392	-
2% Operating Reserve (estimate)	75,000	75,000
10% Emergency Reserve Increase	185,900	67,067
Total Expenditure Budget	<u>21,845,292</u>	<u>22,397,133</u>
Current Revenues Less Current Expenditures	351,524	2,080,054

Capital Improvement Program

Revenues		<u>2005-2006</u>
VTA Grant		316,800
City of Palo Alto Contributions		77,100
Town of Los Altos Hills Contributions		374,000
Park in Lieu Fees		100,000
Subtotal		<u>867,900</u>
		<u>2006-2007</u>
Community Donations		4,920,000
VTA Grant		80,000
Park in Lieu		100,000
Subtotal		<u>5,100,000</u>
Expenditures	<u>Funding Source</u>	<u>2005-2006</u>
Capital Improvement Program		
Recreation Department Service Review	Capital Projects	50,000
Adobe Creek Pedestrian and bike Bridge	Capital Projects	39,600
	VTA Grant	316,800
	City of PA	39,600
Bullis Sewer Pump Station Replacement	Sewer	33,000
	Town of LAH	187,000

El Camino Median at Adobe Creek Bridge	Capital Projects Fund	37,500
	City of PA	37,500
Garden House ADA Accessibility Improvement Phase I	CDBG	104,800
Hillview Electrical Upgrade	Capital Projects	44,160
Hillview Restroom Renovation	Capital Projects	134,400
History House Porch Renovation	Capital Projects	24,000
Neighborhood Traffic Management Plan Matching Fund	Capital Projects	50,000
Public Works Maintenance Management System	Capital Projects	72,000
	Sewer Fund	72,000
History House Porch Renovation	Capital Projects	435,600
San Antonio Club Playground Renovation	Capital Projects	11,000
Sewer Metering Stations	Town of LAH	187,000
Standard Plans and Specifications	Capital Projects	40,000
Traffic Calming for Collectors	Capital Projects	150,000
Underground Fuel Tank Removal	Capital Projects	<u>104,880</u>

Capital Improvement Program Funding for 05-06 2,170,840

Capital Improvement Program	<u>Funding Source</u>	2006-2007
Annual Accessibility Improvements	CDBG	64,000
Annual Concrete Repair	Capital Projects	164,000
Annual Sewer Main Video Inspection	Sewer Fund	672,000
Annual Street Resurfacing	Gas Tax	1,123,810
Annual Neighborhood Traffic Management Plan Match	Capital Projects	50,000
Biennial Slurry Seal	Capital Projects	471,000
Community Swim Center	Capital Projects	1,446,000
	Community Funding	4,920,000
GIS Improvements	Sewer Fund	75,000
Grant Park Jogging Trail	Capital Projects	15,000
Grant Park Playground Renovations	Park In Lieu Fees	180,000
McKenzie Park Pathway Lighting	Capital Projects	69,600
Montclair Park Playground Renovations	Capital Projects	79,200
Speed Zone Survey	Capital Projects	14,000
Stevens Creek Trail	Capital Projects	20,000
	VTA Grant	80,000
Storm Drain System Master Plan	Cap Proj or New Fees	306,000
Traffic Signal Controller and Cabinet Replacement	Capital Projects	276,000
Youth Center ADA and Sidewalk Improvements	CDBG	<u>48,000</u>

Capital Improvement Program Funding for 06-07 10,073,610

Enterprise Funds

Sewer

	2005-2006	2006-2007
	<u>Budget</u>	<u>Budget</u>
Revenues		
Sewer Service Fees	3,850,000	4,150,000
Connection Fees	<u>50,000</u>	<u>100,000</u>
Subtotal:	3,900,000	4,250,000

Enterprise Funds Continued

		2005-2006	2006-2007
Expenditures		<u>Budget</u>	<u>Budget</u>
Sewer Services		3,450,053	3,499,067
	Subtotal:	<u>3,450,053</u>	<u>3,499,067</u>
	Difference	449,947	750,933
Sewer Fund Transfers			
For Capital Projects		(105,000)	(747,000)

Solid Waste

Revenues			
Solid Waste Admin/Disposal		1,350,000	1,350,000
Surcharges		50,000	50,000
Landfill Tax		25,000	25,000
Recycling Revenue		<u>15,000</u>	<u>15,000</u>
	Total:	1,440,000	1,440,000
Expenditures			
Solid Waste Collection Management		<u>1,449,381</u>	<u>1,455,352</u>
	Total Difference:	(9,381)	(15,352)

Storm Drain

Revenues			
Transfer in from General Fund		56,000	58,902
Storm Drain Fees		0	0
	Subtotal:	56,000	58,902
Expenditures			
Storm Drain Program		56,000	58,902
	Total Difference:	-	-

Urban Run Off Program

Revenues			
Transfer in from General Fund		131,325	135,484
Urban Pollution Prevention Program		0	0
		131,325	135,484
Expenditures			
Urban Run Off Program		131,325	135,484
	Total Difference:	-	-

Special Revenue Funds

		2005-2006	2006-2007
		<u>Budget</u>	<u>Budget</u>
CDBG			
Revenues			
	Grant Funding	<u>154,800</u>	<u>154,800</u>
	Total:	154,800	154,800
Expenditures			
	Capital Project Accessibility Improvement	104,800	104,800
	Administrative Funding	15,000	15,000
	Community Based Organization Funding	<u>35,000</u>	<u>35,000</u>
	Total:	154,800	154,800
	Total Difference:	-	-

Downtown Parking Fund

Revenues			
	Parking Permits	12,000	12,000
	Parking Plaza Lease	<u>7,400</u>	<u>7,622</u>
	Total:	19,400	19,622
Expenditures			
	Parking Permits	<u>12,000</u>	<u>12,000</u>
	Total:	12,000	12,000
	Total Difference:	7,400	7,622

Special Revenue Funds Continued

Gas Tax

Revenues			
	Gas Tax	537,800	552,650
	Interest	13,200	13,250
	Traffic Congestion Relief		<u>140,000</u>
	Total:	551,000	705,900
Expenditures			
	Capital Projects		<u>1,067,000</u>
	Total:	0	1,067,000
Transfers Out	Total:	188,100	190,000